



2026-27 FURTHER EDUCATION FEE WAIVER FORM

Course Name:			
Surname:		Forename:	
Address:		Date of Birth:	
		Student Number:	
Post Code:			

Please see overleaf for additional information SECTION 3.

SECTION 1 – RESIDENCY

☐ I am ordinarily resident in Scotland on the date of commencement of study and have been ordinarily resident in the British Islands for the past three years and have settled status in the UK	Please now select a relevant category under Section 2
☐ I am an asylum seeker/ young asylum seeker or the spouse/child of an asylum seeker living in Scotland on either a full-time ESOL course or a part-time non advanced or advanced course - as defined in Section 18 of the Nationality, Immigration and Asylum Act 2002	Please provide copies of your current Home Office or other relevant immigration documentation.

SECTION 2 – OTHER ELIGIBILITY CATEGORIES – please tick one of the boxes below:

I am a benefit claimant in receipt of (please tick as appropriate):	☐ Young Carer Grant ☐ Carer Support Payment / Scottish Carer Supplement (*3.2.1) ☐ Scottish Adult Disability Living Allowance ☐ Pension Age Disability Payment ☐ Adult Disability Payment ☐ Child Disability Payment ☐ Contributory Employment and Support Allowance (*3.2.2) ☐ Carer's Allowance (*3.2.3)	Please provide a copy of your recent Benefits Award Letter
I or a member of my family meets one of the benefit criteria (please tick as appropriate):	☐ Housing Benefit ☐ Pension Credit ☐ Income-based Job Seekers Allowance ☐ Universal Credit ☐ Income Related Employment and Support Allowance (ESA)	Please provide a recent copy of your/your family's DWP Award Letter/Notice/ Universal Credit monthly statement
I/My family meet the low income threshold for 2025/26:	☐ Single Person Household - £10,400 ☐ Couple without children - £18,000 ☐ Single parent household with dependent children - £21,600 ☐ Couple with dependent children - £29,100	Please provide a copy of your Tax Credit Award Notice and P60s
☐ I am under 26 and care experienced e.g. looked after and in the care of the local authority and can include situations such as living in a foster home, children's home, residential home, in kinship care or in the care of the local authority in their own home		Please provide a letter from the Social Work Department
☐ I am a state school pupil attending College as part of my school programme Please provide a letter from your school giving permission for you to attend college and confirming subject not available within the school curriculum		

Student Signature: _____

Date: _____

Staff Signature: _____

Date: _____



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Section 3 – Additional Information

3.1 Forces Personnel, Veterans and Their Families

Forces personnel and veterans are treated as being resident in the country in which they were ordinarily resident before they “signed up/enlisted”. If they are ordinarily resident in Scotland but are serving overseas, they would also be eligible. Family members of serving forces personnel and veterans are also considered eligible in the country in which the serving forces personnel was ordinarily resident. Should any of the criteria not be met the student will be responsible for paying the fees in full.

3.2 Eligible Benefits

The benefits eligible to qualify for fee waiver are listed overleaf. However, please note the following:

- 3.2.1: Carer Support Payment / Scottish Carer Supplement (this includes carers who have an ‘underlying entitlement’ to Carer Support Payment but do not receive it because, for example, they receive a state pension).
- 3.2.2: Contributory Employment and Support Allowance – this also includes people whose Contributory Employment and Support Allowance has ended due to the time-limiting nature of this benefit but who remained entitled to National Insurance credits for incapacity.
- 3.2.3: Carer’s Allowance (this includes carers who have an ‘underlying entitlement’ to Carer’s Allowance but do not receive it because, for example, they receive a state pension).

3.3 Income Threshold

Where there has been a material reduction in income from the previous financial tax year, the taxable income of the student’s family in the current financial tax year can be assessed. This reduction requires to be evidenced by provision of relevant financial information.

3.4 Asylum Seekers

Students applying for a fee waiver as an asylum seeker, young asylum seeker, or the spouse or child of an asylum seeker must provide appropriate Home Office or other relevant immigration documentation to support their application.

To be classed as a young asylum seeker or the child of an asylum seeker, the application for asylum must have been submitted to the Home Office before the applicant reached the age of 18.

Eligibility will be assessed in accordance with the Scottish Funding Council College Fee Waiver Policy for Academic Year 2026–27.

3.5 Limits to Fee Waiver Grant

Additional part-time activity over and above full-time study will not be eligible for a fee waiver grant. Students taking two or more part-time courses will be eligible for a maximum of one full-time fee waiver. This equates to the following:

- The FE fee of £1,008 for students taking FE courses.
- The FE fee of £1,008 for students taking a mix of FE and part-time HE courses (fee waiver only applicable on FE element).

3.6 General Information

There is no upper/lower age limit on a student’s eligibility for fee waiver. Fee waiver cannot be claimed for Commercial courses.

This form must be submitted to student records before the first 25% of the course has been completed. Please check with college staff for this date. This form may be submitted in hard copy or emailed to college staff.