



A meeting of  
**Argyll College Learning, Teaching & Engagement Committee**  
to be held at 11.00am on Friday 26 February 2021  
by MS Teams – link in meeting request

**A G E N D A**

Agenda item no		Status	Papers
21.1.1	Welcome & apologies for absence.		
21.1.2	Declarations of interest & any items to be deemed confidential	To note	
21.1.3	Minute of previous meetings held on 27 November 2020	To approve/sign	Attached
21.1.4	Outstanding Actions Action list	To review	Below
21.1.5	Matters arising <ul style="list-style-type: none"> <li>• Covid-19 impact</li> </ul>	For information	Oral/Attached tbc
21.1.6	Update on the Education Scotland Approach from Andrew Brawley, HMle	For information	Oral
21.1.7	Early and Further retention KPIs for full time FE courses to date 2020/21	To note	Attached
21.1.8	Update on progress towards targets – 2020/21 <ul style="list-style-type: none"> <li>a) FE Credits</li> <li>b) HE FTEs</li> </ul>	To note	Attached
21.1.9	Academic calendar 2021-22	For approval	Attached
21.1.10	Schools link activity	For information	Attached
21.1.11	Early Student Experience Survey (ESES) detailed report	For information	Attached
21.1.12	Joint shared delivery of FE/HE courses across UHI partnership for 2021/22	For information	Attached

21.1.13	<b>Update on learning, teaching and enhancement items in last quarter:</b> <ul style="list-style-type: none"> <li>• College Development Network (CDN)</li> <li>• Evening classes</li> <li>• Learning and teaching highlighted in monthly Newsletter</li> <li>• FA Health and Social Care</li> <li>• New post – enhancement of learning and teaching</li> </ul>	To note	Attached
21.1.14	<b>Policies for approval</b> <ul style="list-style-type: none"> <li>• Student Malpractice policy</li> <li>• Staff/Centre Malpractice and Maladministration policy</li> </ul>	For approval For approval	Attached Attached
21.1.15	<b>AOCB</b>		
21.1.16	<b>Date of next meeting:</b> Board Meeting: 12 <sup>th</sup> March Committee Meeting: 21 <sup>st</sup> May		



## Outstanding Actions

		Responsibility	Deadline
<b>September 2020</b>			
<b>Note of thanks</b>	<i>RA asked that a note of thanks be sent to admissions, finance and student services.</i>		<i>11 Dec 2021 (carried over)</i>
<b>Policy approval: UHI Safeguarding policy</b>	<del>Inform Head of Student Services that policy is approved.</del>	VD	<del>21 Sep 2020 Completed</del>
<b>November 2020</b>			
<b>Note of thanks</b>	To be included in marketing newsletter. VD checking with AMC.		TBC
<b>Teaching Staff – self-reflection and evaluation questionnaire</b>	<i>Details to be collated for committee meeting.</i>	EM	<i>May meeting</i>
<b>February 2020</b>			
<b>Credit Targets</b>	RA requested an update on how different parts of the curriculum have been affected when UHI figures become available.	EM	May meeting
<b>Online Student Induction</b>	RA requested ongoing feedback.	EM	May meeting
<b>Student feedback from HISA</b>	RA requested feedback from the student's association on how students would feel about a return to centres.	FD	May meeting or when available
<b>Teaching Staff – self-reflection and evaluation questionnaire</b>	Details to be collated for committee meeting.	EM	May meeting
<b>Note of thanks</b>			