

To: Learning, Teaching and Engagement committee

Date: 23 February 2018

Status: For information

Agenda item 18.1.8 - SQA Systems Verification – final report

The college underwent an SQA systems verification visit on 9th November 2017. This audit process was to ensure the college has quality assurance policies, processes and procedures in place, that these are regularly reviewed and updated and that they align with SQA requirements. This is a mandatory requirement to ensure continued accreditation as an SQA recognised provider and as such is essential to the continued operation of the college.

As well as auditing the college quality assurance systems, the auditor met with staff and students to determine how the college systems have been implemented, what training was provided for staff, what information provided to students at induction and to discuss the operation of the system.

From the overall 26 indicators audited, the college fully complied with 19 indicators , with many areas within these being identified as good practice. There were actions for the remaining 7 indicators. The two reports attached are: 1) the initial report following the audit in November and 2) the final report following the submission of the actions relating to the 7 indicators. All actions were completed by late January.

The quality assurance processes within the college are approved and overseen by the Quality Committee, but the system is implemented by the Quality Officer, Jen McFadyen, who deserves considerable credit for this very successful audit.