



A meeting of  
**Argyll College Human Resources & Remuneration Committee**  
to be held at 1.30 pm on Friday 26 February 2021  
by MS Teams – link in meeting request

## A G E N D A

Item		STATUS	PAPERS
21.1.1	<b>Welcome &amp; apologies for absence</b>		
21.1.2	<b>Declarations of interest &amp; to identify any items deemed confidential</b> 21.1.6 is a confidential item		
21.1.3	Minute of meetings held on 27 <sup>th</sup> November 2020	To approve/sign	Attached
21.1.4	<b>Outstanding Actions</b> Action list	To review	Below
21.1.5	<b>Matters arising</b> <ul style="list-style-type: none"><li>Update on support measures in response to Covid</li></ul>	For information	Attached
21.1.6	<b>Summary of HR and Recruitment in last quarter</b> Confidential item	For information	Attached
21.1.7	<b>Lecturer annual leave dates 2021-22 (draft Academic calendar 2021-22)</b>	For Approval	Attached
21.1.8	<b>Policies for approval</b> <ul style="list-style-type: none"><li>Complaints Handling</li></ul>	For Approval	Attached
21.1.9	<b>AOCB</b>		
	<b>Date of next meeting:</b> Board Meeting: 12 <sup>th</sup> March Committee Meeting: 21 <sup>st</sup> May		



## Outstanding Actions

		Responsibility	Deadline
<b>September 2020</b>			
<b>Awayday/Induction</b>	<i>Postponed due to covid restrictions. To be re-arranged when restrictions eased.</i>	AMC/MJ/VD	June 2021
<b>Redundancy Policy</b>	<i>Revisit whether there is a requirement for location to be added to policy.</i>	MJ	CM Feb 2021
<b>November 2020</b>			
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