



University of the
Highlands and Islands
Argyll College

Oilthigh na Gàidhealtachd
agus nan Eilean
Colaiste Earra-Ghàidheil

ARGYLL COLLEGE, UHI – BOARD OF GOVERNORS DEVELOPMENT PLAN 2017-18

	Item	Action	Responsibility	When	Notes
1	Develop of relevant Key Performance Indicators (KPIs)	Board to make use of existing measures to produce KPIs i.e. student retention and success rates.	Via relevant committee meetings and possibly using comparators from neighbouring colleges	Ongoing	Review this process in August board meeting
2	Undertake collective board assessment	Design and conduct collective board assessment & analyse results to feedback to governors	Board Secretary	June board meeting	Completed
3	Performance management of Principal	Agree relevant and measurable performance targets via relevant committee	Board to agree committee to assess performance of Principal	October 2018	
4	Induction of new student board member & successful transition	Speak to HISA about shadowing current member and design an appropriate induction programme	LT&E Committee	August 2018, when new student board member joins board.	
5	Ensure balance of genders on board	Keep this in mind when next recruiting for governors	Board Secretary & Chair	Ongoing	

6	Ensure representation of all geographic areas in Argyll & Bute	Ensure the way the board works (meetings etc.) encourages applications from all parts of the region	Board Secretary & Chair	Ongoing	
7	Do I think our committee structure enhances our scrutiny work or does it slow us down or draw us into too much detail?	Chairs Committee to consider how to improve the process Policies to be approved at committee level, only statutory policies to come to board	Board Secretary	January 2018	Agreed to continue with existing structure Completed
8	Share good practice and develop links with other colleges	Continue dialogue with West Highland College Invite chair of West Highland to board meeting	Chair of the Board of Management	Spring board meeting	Ongoing Completed
9	Develop the induction, training and assessment of board members.	Review new induction plan, ready for next round of governor recruitment and selection	Board Secretary to review the current induction process and materials	Board Secretary	End Feb 2018 Completed
10	Board development & strategy planning	Organize away day for governors	Board Secretary	November 2017 February 2018	Completed Completed
11	Board members training	Set up risk assessment training for governors Set up financial awareness for non-finance governors	Board Secretary Board Secretary	August 2018 August 2018	