

Policy/Procedure/Strategy: Board Scheme of Delegation  
 Review Due: 01/06/2019  
 Date of Assessment: 24/03/2017

Author/Owner: Board Secretary  
 Department/Section: Board

Signature: John McLuckie  
 Date: 24/03/2017

## Step 1

Aim of proposed activity/decision/new or revised policy or procedure:

The Scheme of Delegation specifies the functions which are reserved and delegated by the Board of Governors. All delegations must be exercised in accordance with the law and having regard to any lawful direction or guidance subsequently issued by Scottish Ministers or the Scottish Funding Council. In accordance with paragraph C5 of the Code of Good Governance for Scotland's Colleges, delegation of responsibilities from, and matters reserved to, the Board and its Committees must be clarified through a Scheme of Delegation.

- New  
 Revised  
 Existing

Who will be affected?	Who will be consulted?	Evidence available:
College Board of Governors, staff and students	College Board of Governors	Qualitative – Argyll College UHI Board Scheme of Delegation, Code of Good Governance for Scotland's Colleges. Anecdotal – Board of Governors' feedback on the code of conduct.

## Step 2

Potential Positive/Negative/Neutral Impact Identified. P, N, N/I	Age	Disability	Gender Reassignment	Marriage/Civil Partnership	Pregnancy and Maternity	Race	Religion or Belief	Sex	Sexual Orientation
Eliminating Discrimination	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I
Advancing Equality of Opportunity	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I
Promoting Good Relations	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I

## Step 3

Action to be taken

- Review of equality impact assessment whenever this scheme, legislation or financial memoranda are updated or revised.

Summary of EIA Outcome – please tick

- No further action to be carried out  
 Amendments or changes to be made  
 Proceed with awareness of adverse impact  
 Abandon process – Stop and Rethink

Please forward completed EIA forms to the Equality & Diversity Committee